



اوتوريتي كبحساان كسلامتن  
كصيجتن دان عالم سكيتر  
Safety Health and Environment  
National Authority

## Note to Industry (NTI)

<b>TOPIC</b> Submission of COMAH related documents as Workplace Safety and Health (Facilities) (Control Of Major Accident Hazards) Regulations, 2013		<b>Reference Number</b> 2020/NTI/05	
<b>Approved by:</b> Chief Inspector	<b>Issue date:</b> 31 <sup>st</sup> March 2020	<b>Expiry date:</b> None	<b>Revision No:</b> 1

**Purpose:** This Notification to Industry serves to provide guidance to oil and gas industry operators and Duty Holders on the submission of COMAH related documents to Safety, Health and Environment National Authority (SHENA) as legally required under the Workplace Safety and Health (Facilities) (Control of Major Accident Hazards) Regulations, 2013 in light of the Coronavirus (COVID-19) outbreak. This Guidance shall apply with immediate effect.

### Method of Submission:

SHENA will no longer accept physical submissions of COMAH related documents until further notice.

All documents shall now be submitted electronically to the Major Accident Hazard Sector general email at [mah@shena.gov.bn](mailto:mah@shena.gov.bn). Only one copy of each document is required.

Should the file content be large and it is not possible to send in one email due to size limitations, Duty Holders and oil and gas industry operators shall divide the submission into multiple emails, indicating the documents attached in the email body.

SHENA will reply through email to confirm receipt of the documents

This method of submission will be implemented until further notice and until operations have resumed to normal.

SHENA seeks the support of all relevant stakeholders in ensuring Brunei is a safe place to work and live. Should further clarifications be required, please email the MAH general email at [mah@shena.gov.bn](mailto:mah@shena.gov.bn) or contact SHENA Office general line at 2382000.

**END**