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ڪميٽي. ڊان عالم سڪيٽر

Safety, Health and Environment
National Authority

CODE OF PRACTICE WSH (RISK MANAGEMENT)

YM ONG PEI YING

OFFICER I, COMPLIANCE AND INTERNATIONAL DIVISION



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WHY WERE THE REGULATIONS INTRODUCED?



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WHY WERE THE REGULATIONS INTRODUCED?

1

CONCERNING INCREASE IN WORKPLACE INCIDENTS

- Escalating number of occupational accidents and near-misses across various industries (with common indication of RA not being made)

2

LEGAL ACCOUNTABILITY

- To enforce duties and responsibilities as stipulated under Workplace Safety and Health Act, Chapter 277.

3

HARMONISATION AND CULTIVATION OF WSH CULTURE

- To encourage uniformity and consistency in safety and health practices across all sectors.
- To encourage proactive risk management and continuous improvement in workplace safety.

4

ALIGNMENT WITH INTERNATIONAL BEST PRACTICES

- To benchmark Brunei's safety framework against global standards and enhance national reputation.



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WHAT DO THE REGULATIONS REQUIRE?



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WSH (RISK MANAGEMENT) REGULATIONS

In every workplace, the employer, self-employed person and principal shall conduct a risk assessment in relation to the safety and health risks posed to any person who may be affected by his undertaking in the workplace

RISK ASSESSMENT

Maintain a **record** of Risk Assessment for a period of not less than **3 years** and any measure of safe work procedure implemented

Any person in the workplace who maybe exposed by the work is **informed** of the nature of the risk involved & measure of safe work procedure

CONDUCT

RECORD

COMMUNICATE

IMPLEMENT



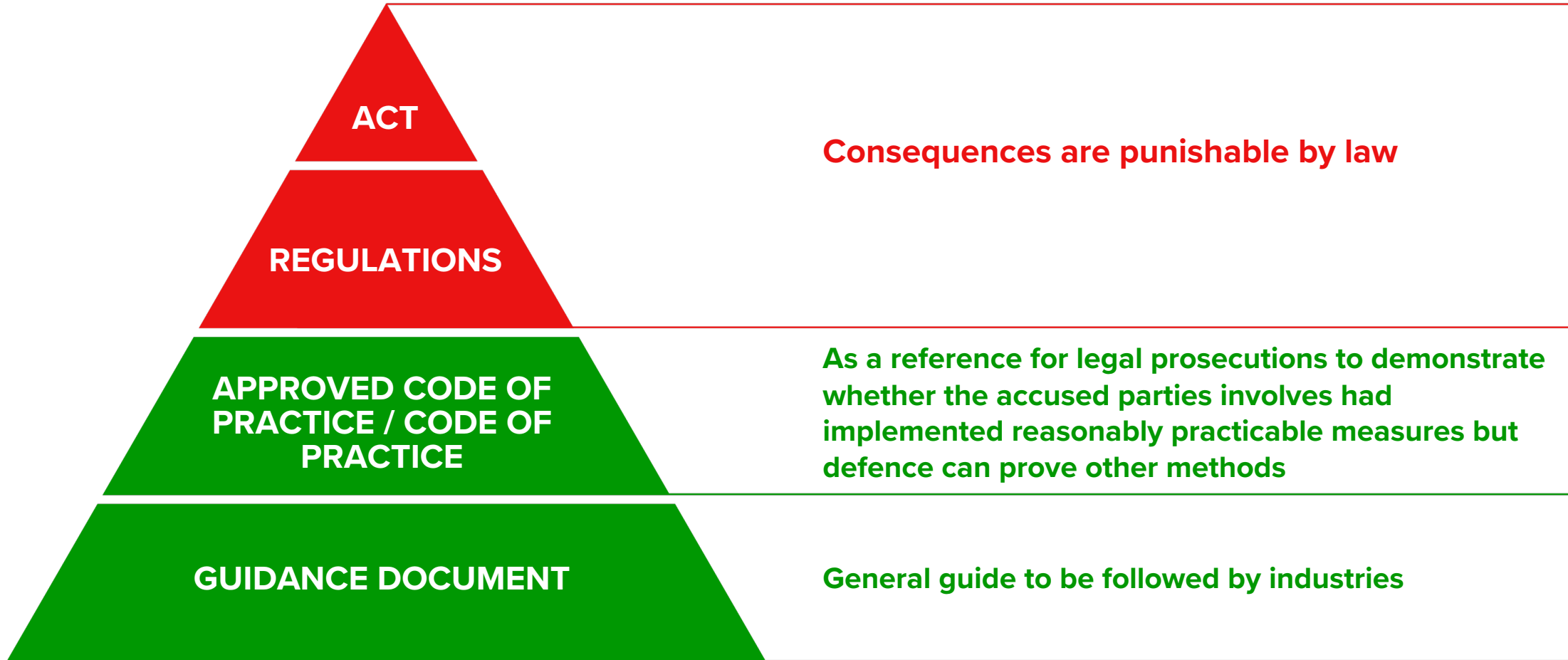
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UNDERSTANDING HIERACHY OF DOCUMENTS



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HIERARCHY OF DOCUMENTS





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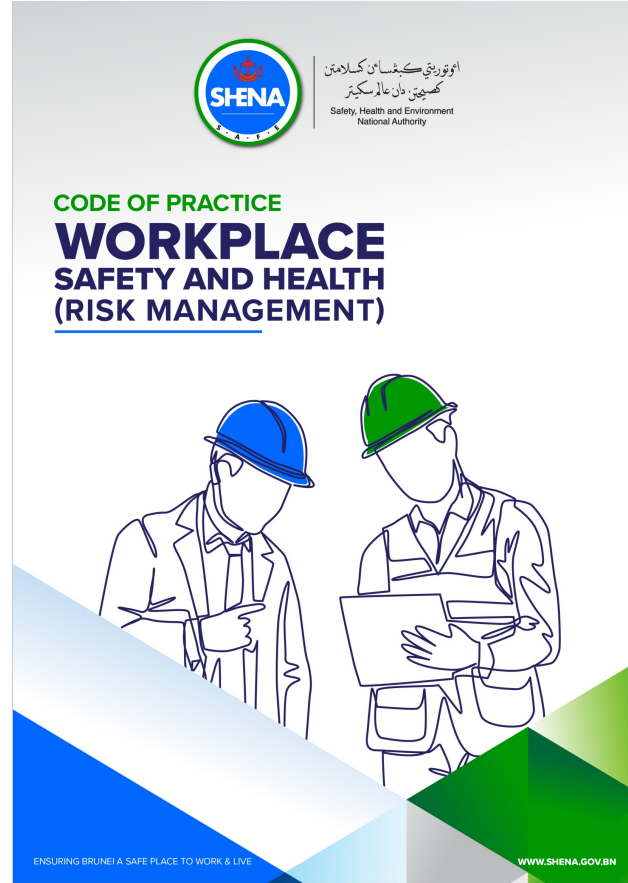
CODE OF PRACTICE ON RISK MANAGEMENT



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WHAT'S IN THE CODE OF PRACTICE ON RISK MANAGEMENT

COP ON RISK MANAGEMENT



Purpose of the COP:

- 1) Aims to foster a proactive accident-prevention culture
- 2) Provides practical guidance on how duty holders can fulfil their legal obligations and implement risk management

COP includes:

- 1) Key Definitions (hazard, risk , risk assessment)
- 2) Roles & Responsibilities
- 3) Risk Management Process
- 4) Tools & Templates
- 5) Communication & Review Requirements



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RISK MANAGEMENT PROCESS

RISK MANAGEMENT PROCESS



The main principles of Risk Management are:

- 1) Preparation of Risk Assessment;
- 2) Conduct a Risk Assessment (IEC);
- 3) Implementation of the Risk Control Measures;
- 4) Record Keeping; and
- 5) Review.



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RISK ASSESSMENT

IDENTIFICATION (I)

Work
Activities

Hazard

Potential
Consequences
(Injury/ill health)

EVALUATION (E)

Existing
Control
Measures

Calculate the
risk

Risk Level

Severity
X
Likelihood

CONTROL (C)

Additional
Control
Measures

(if risk level still
unacceptable)

Recalculate
the risk
Level

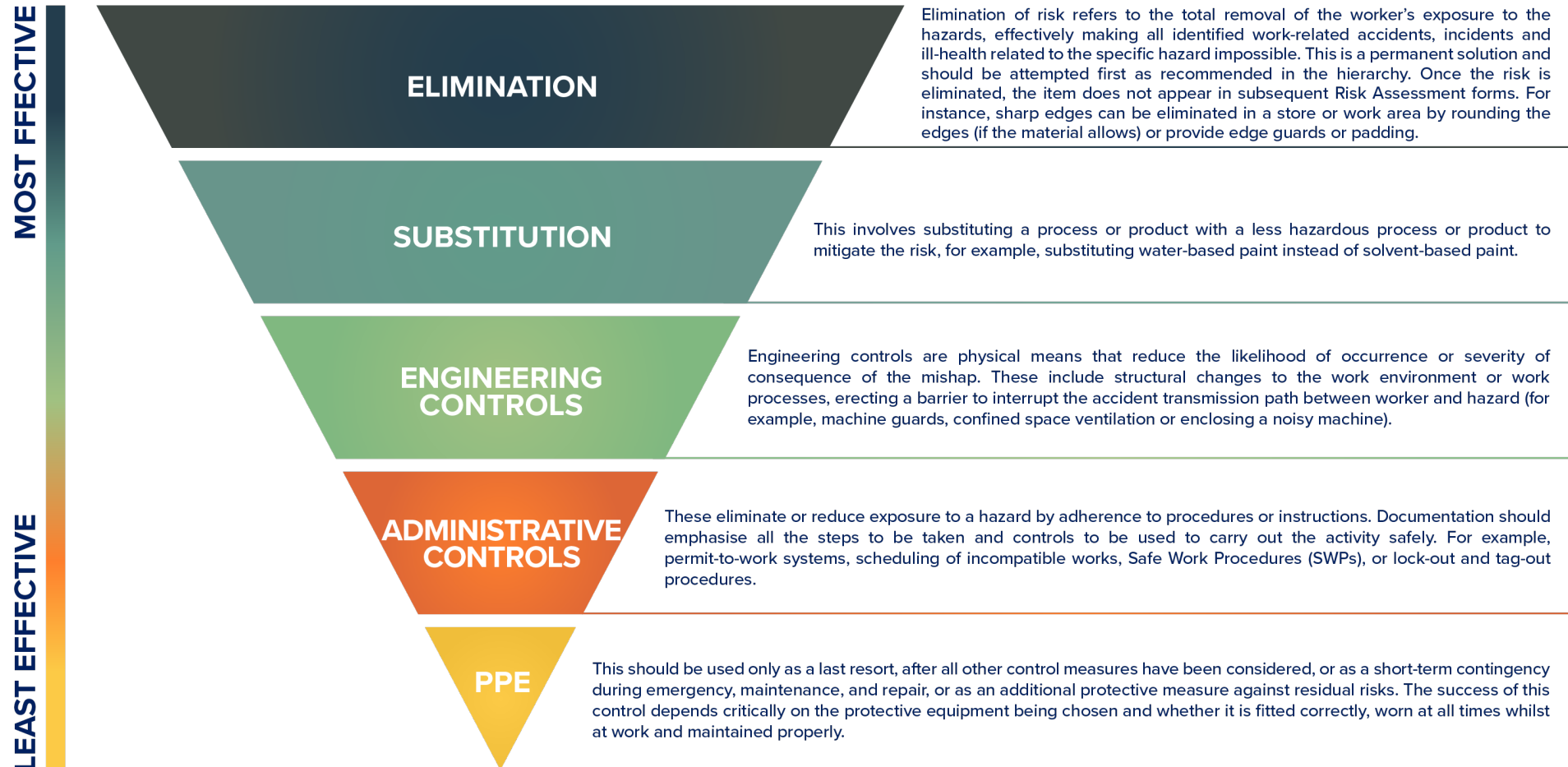
Person
Responsible

Due Date



HIERARCHY OF CONTROL

Hierarchy of Control






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SELF-ASSESSMENT CHECKLIST

SELF-ASSESSMENT CHECKLIST



 <p>اوتوريٽي ڪي بيغسان ڪسلامتن ڪصيتن دان عالم سڪيتر Safety, Health and Environment National Authority</p>	SELF-ASSESSMENT CHECKLIST: WSH RISK MANAGEMENT	DOC NO.: SHENA/CID/GUI/4-206 JULY 2025			
<p>This self-assessment checklist is a tool to ensure that Employers, Self-employed persons and Principals comply with the requirements under the Workplace Safety and Health Act, Chapter 277 and Workplace Safety and Health (Risk Management) Regulations. The objective of this checklist is to ensure that Employers, Employees, Occupiers, and Principals are aware of the factors that have an impact on health and safety. This checklist only acts as a guide and should not be construed as implying any liability nor should it be taken to encapsulate all the responsibilities and obligations of the Employers, Employees, Occupiers, Self-employed persons and Principals under the law. If you answer 'No', you are advised to address the gaps or hazards that you have identified at your workplace. You may need to do more than one assessment and you are advised to reassess your workplace as and when required to ensure you maintain a safe workplace at all times.</p> <p>This Checklist does not require submission to SHENA unless SHENA explicitly instructs you to do so. However, a copy of the filled-in checklist should be kept by the HSE focal point of your company/organisation at all times.</p> <p>For further references on WSH Risk Management, you can refer to the Workplace Safety and Health (Risk Management) Regulations, Code of Practice and Guidance on Workplace Safety and Health (Risk Management) on Guidance to Risk Management at SHENA website. SHENA reminds all Employers, Employees, Occupiers, Self-employed Persons and Principals to comply with their legal obligations under the laws of Brunei Darussalam including, but not limited to, the Employment Act (Chapter 278) and the Workmen's Compensation Act (Chapter 74).</p>					
GENERAL DETAILS					
NAME OF COMPANY & OFFICE ADDRESS					
WORKPLACE ACTIVITY	<input type="checkbox"/> Agriculture <input type="checkbox"/> Catering and Hospitality <input type="checkbox"/> Commercial/Retail Shop <input type="checkbox"/> Construction <input type="checkbox"/> Food & Beverage <input type="checkbox"/> Food Processing & Packaging	<input type="checkbox"/> Healthcare <input type="checkbox"/> IT & Media <input type="checkbox"/> Logistics & Transportation <input type="checkbox"/> Manufacturing <input type="checkbox"/> Marine & Port <input type="checkbox"/> Oil & Gas	<input type="checkbox"/> Printing <input type="checkbox"/> Recycling & Waste <input type="checkbox"/> Recreational & Fitness <input type="checkbox"/> Repair & Maintenance <input type="checkbox"/> Warehouse <input type="checkbox"/> Other (Please specify): _____ _____		
SECTION A: WORKPLACE SAFETY SYSTEM		YES	NO	N/A	REMARKS/ JUSTIFICATION/ EXPLANATION
1	Do you have in place and has implemented a proper system in your workplace to manage health, safety and environment?				
	i. Risk Assessment.				
	ii. Safety Management System				
	iii. ISO 45001:2018				
	iv. Others not limited to: Hazard and Operability Study (HAZOP)/Failure Modes and Effect Analysis (FMEA)/What-if Analysis/Fault Tree Analysis/Event Tree Analysis/JHA/HIRAC/HACCP/HSE Plan/ Safety Policy/ HSE Policy (please indicate in the remark column)				



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NEED HELP WITH RISK MANAGEMENT?

SHENA

- Website: www.shena.gov.bn
- Support Available:
 - ✓ Code of Practice
 - ✓ Self Assessment Checklist
 - ✓ IGN
 - ✓ Handbook for Supervisors & Worksite
 - ✓ Posters

ENGAGED WITH SHENA RECOGNISED

- ✓ WSH Officers
- ✓ WSH Co-ordinators
- ✓ Designated Workplace Doctors (DWDs)
- ✓ WSH Auditors
- ✓ Approved Training Providers (ATPs)
- ✓ Third Party Auditor or WSH Consultancy Firms

These professionals can assist with
conducting risk assessments,
developing risk control plans,
training and compliance audits.



LIST OF SHENA
REGISTERED
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HEALTH
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COURSE



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WHERE CAN YOU FIND THE TOOLS



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WHERE CAN YOU FIND THE TOOLS

GO TO SHENA'S WEBSITE www.shena.gov.bn



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Workplace Safety & Health (WSH)

Code of Practice & Guidelines

Industry Guidance Note (IGN)

Note to Industry (NTI)

Workplace Safety & Health Notice (WSHN)

Quick Guides & Handbooks

WSH Compliance & Performance Report

WSH Self Assessment Checklist

WSH Posters & Brochures

Radiation

Radiation Guidelines

Radiation Technical Note (RTN)

Radiation Posters & Brochures

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General HSE Wellbeing Tips

External Info



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WHERE CAN YOU FIND: WSH RISK MANAGEMENT REGULATIONS


shena.gov.bn/legislation#workplace-safety-and-health


About SHENA ▾ Legislation ▾ Licenses & Registrations ▾ Safety Case Enforcement Radiation Publications ▾

SHENA

Workplace Safety & Health →

Radiation

 Workplace Safety and Health (Risk Management) Regulations


 Workplace Safety and Health (First-Aid) Regulations

Ensuring Brunei is a Safe Place to Work & Live




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WHERE CAN YOU FIND: CODE OF PRACTICE




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Radiation Posters & Brochures


General


Publications

Code of Practice & Guidelines

Code of Practice

 Code of Practice: Workplace Safety and Health (Risk Management) 

 Code of Practice: Workplace Safety and Health Management System

 Approved Code of Practice and Guidance (ACOP): Safe Use of Electricity at Construction Sites

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WHERE CAN YOU FIND: SELF-ASSESSMENT CHECKLIST RISK MANAGEMENT



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WSH Self Assessment Checklist

Self-Assessment Checklist



Self-Assessment Checklist: General Workplace



Self-Assessment Checklist: Construction



Self-Assessment Checklist: WSH Officer & Co-Ordinator



Self-Assessment Checklist: First Aid Requirements in a Workplace



Safety and Health-Related Scope of Work Checklist for WSH Officer & Co-Ordinator



Self-Assessment Checklist: Heat Stress at Workplace



Self-Assessment Checklist: Work at Height (WAH)



Self-Assessment Checklist: Lifting Operations at the Workplace



Self-Assessment Checklist: Workplace Safety and Health (Risk Management)



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NEXT STEPS & YOUR COMMITMENT

WHAT SHOULD YOU DO NOW?

CHECK



Check if your organization has conducted a risk assessment for all work activities

REVIEW



Review your current risk control measures – are they effective and up to date?

ENGAGE



Engage your risk management team and ensure roles and responsibilities are clearly defined

IMPLEMENT



Implement improvements, set clear WSH objectives, and monitor regularly to build a strong WSH culture in your organisation



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COMMITMENT TO SAFETY: TELL US YOUR INTEREST IN RISK MANAGEMENT

SURVEY



<https://qr.shenabrunei.info/wshrmsurvey>



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