



اتوریٹی کے بھسائن کسلامتن
کھیچتن دن عالم سکیتر
Safety, Health and Environment
National Authority

ACTING iCEO SPEECH

**INDUSTRY GUIDANCE NOTE (IGN) LAUNCHING EVENT ON FIRST AID REQUIREMENTS IN THE
WORKPLACE HOSTED BY SAFETY, HEALTH AND ENVIRONMENT NATIONAL AUTHORITY**

(SHENA)

21ST MARCH 2023

**OPENING REMARKS BY
ACTING iCEO**

Bismillaahirrahmaanirrahiim.

Selawat serta salam keatas junjungan kita Nabi muhamad saw dan sahabat sahabat baginda yang setia hingga ke akhir zaman

**Yang Mulia Ir. Awang Haji Amer Hishamuddin bin Pehin Orang Kaya Amar Pahlawan Dato Seri Setia
Awang Haji Zakaria**

**Permanent Secertary (Infrastructure, Housing and Professional) Ministry of Development
As the Chairman of SHENA Board of Directors.**

**SHENA's Head of Departments,
CEOs/ Managing Directors of Companies,**

**Respected Guests,
Ladies and gentlemen,**

Assalamualaikum wrt and a very good morning to you all.

I would like to take a moment to express my heartfelt appreciation to every one for attending the Industry Guidance Note) Launching Event on first aid requirements in the workplace.

As many of you may know, the Workplace Safety and Health (First-Aid) Regulations (or First-Aid Regulations_ was officially gazetted in 2021, marking an important milestone in promoting workplace safety and health. The accompanying Industry Guidance Note (or IGN) serves as a valuable tool to help workplaces comply with first-aid management requirements and better prepare for any emergencies.

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TO CREATE A SAFE PLACE TO WORK AND LIVE**

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Attending this event demonstrates everyone's commitment in creating a safe and healthy work environment. I believe that the knowledge and insights shared today will help us to better manage first-aid in the workplace, prevent accidents and mitigate the effects of injuries or illnesses.

This IGN will serve as a guidance and reference for any matter on first aid including appointment of first aider in a workplace as per the Workplace Safety and Health (WSH) (First-Aid) Regulations, 2021. It also aims to ensure consistent provision of first aid management in the workplace and also supplement the existing requirement under section 82 of the Employment Order, 2009. Additionally, the IGN also highlights recommendations to establish good practices of first aid in the workplace. SHENA would also like to thank the Ministry of Health for giving input in the development of this IGN.

Employers and Occupiers play crucial responsibilities under the First-Aid Regulations.

They are responsible to undertake responsibilities such as:

- Provision and maintenance of first aid boxes,
- Appointment and training of first aiders,
- Provision and maintenance of first room as applicable,
- Provision and maintenance of suitable facilities for emergency treatment within the work area and
- Record-keeping of first aid treatments for a period of not less than five (5) years.

Moreover the first aid provisions should also include other people in the workplace who could be potentially harmed including contractors, volunteers doing regular work, loaned/seconded employees and visitors. The guidance notes also provide the recommended minimum contents of the first aid box. Regardless, workplaces should also conduct a risk/ needs assessment when determining whether the content and the total number of first aid boxes required are sufficient for use by all employees in case of an emergency.

First aid boxes should be sufficient to be provided in all workplaces and it is important that they are adequately equipped, properly maintained, frequently checked, clearly labelled and identified, placed at well-lit and accessible as well as put under the care of trained first aiders appointed by the Occupier.

In Today's event, Insha Allah we have several programme line-ups including a presentation on the Regulation and Industry Guidance Note by the Compliance and International Affairs Division along with the common contraventions of first-aid in a workplace by SHENA's Enforcement Division.

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Once again, I thank you for your time and effort in making this event a success. Let us continue to work together towards creating a culture of safety and care in our workplaces.

With that,

Wabillaahi taufiq wal hidayah, Wassalaamu'alaikum warahmaatullaahi wabarakaatuh.

END

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