



اوتوريٽي كيشان كسلامتن
كصيتن دان عالم سكيتر
Safety, Health and Environment
National Authority

NOTE TO INDUSTRY (NTI)

TOPIC PUBLICATION OF WORKING AT HEIGHT HANDBOOK FOR SUPERVISORS				Reference Number 2025/NTI/08
Approved by: Director of Compliance and International Division	Endorsed by: Chief Executive Officer (CEO)	Issue date: 19 June 2025	Expiry date: None	Revision No: 0

Purpose: This Note to Industry (NTI) serves as a notification to inform all relevant stakeholders - Principals, Employers, Occupiers, Contractors, WSH professionals and Supervisors, of the publication of SHENA's Working at Height Handbook for Supervisors.

The Working at Height Handbook for Supervisors is an illustrated publication developed to promote a comprehensive understanding of good practices and supervisory responsibilities in managing Work at Height safely. The handbook, amongst others, provides visual references to support hazard identification, safe equipment uses, and the implementation of effective control measures.

SHENA requests all workplaces involved in Work at Height activities to:

- Apply the hierarchy of control in the risk assessment;
- Use the illustrated content in toolbox talks, site inductions, refresher training, and daily briefings;
- Display the Do's and Don'ts in work areas where ladders, scaffolds, mobile elevating work platforms (MEWPs), roof work, fragile surfaces, open edges, or fall arrest systems are used; and
- Integrate the guidance into Fall Prevention Plans, Permit-to-Work systems, and safety audits.

SHENA would like to reiterate that this handbook serves only as a guide and should not be construed as implying any liability, nor should it be taken to encapsulate all responsibilities and obligations of Principals, Employers, Occupiers, Employees and Self-Employed Persons under the law. However, organisations are encouraged to integrate their guidance into workplace safety procedures. SHENA inspectors may review adherence to the principles outlined in the handbook during routine inspections or monitoring visits.

The handbook is available for download at the SHENA website ([link](#)).

SHENA urges all relevant stakeholders to adopt and apply the handbook's recommendations to enhance workplace safety standards and ensure compliance with the Workplace Safety and Health Act (Chapter 277) and its relevant regulations, particularly the Workplace Safety and Health (Work at Height) Regulations, 2025.

Should there be any further clarification, please contact SHENA through the **General Enquiries** section on the SHENA website at www.shena.gov.bn or contact the SHENA office at **+673 238 2000** or **+673 272 2200** during office hours.

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