



اوتوريٽي كېڢڻسان كسلامتن
كصيتن دان عالم سكيتر
Safety, Health and Environment
National Authority

NOTE TO INDUSTRY (NTI)

TOPIC CODE OF PRACTICE AND CHECKLIST ON RISK MANAGEMENT AT THE WORKPLACE				Reference Number 2025/NTI/09
Approved by: Director of Compliance and International Division	Endorsed by: Chief Executive Officer (CEO)	Issue date: 1 July 2025	Expiry date: None	Revision No: 1.0

Purpose: This Note to Industry (NTI) serves as a notice to inform all relevant stakeholders, of the Code of Practice and Self-Assessment Checklist developed by the Safety, Health and Environment National Authority (SHENA) for risk management at the workplace. This guidance tool is designed to help satisfy the minimum legal requirements for conducting Risk Management as stipulated under the Workplace Safety and Health Act, Chapter 277 and its regulations thereunder.

As part of SHENA's initiative to raise awareness on workplace safety and to improve the level of compliance by workplaces within Brunei Darussalam, SHENA has developed a [Code of Practice](#) and [Self-Assessment Checklist for Risk Management](#) (intended for use by all workplaces in Brunei Darussalam).

The Code of Practice provides comprehensive guidance, while the Self-Assessment Checklist can be used as a quick tool by companies or organisations to assess their current level of competency towards Risk Management and identify potential gaps to ensure full compliance with the Workplace Safety and Health Act, Chapter 277 and in particular the Workplace Safety and Health (Risk Management) Regulations and for any continuous improvements in the workplace.

SHENA would like to reiterate that the Code of Practice and Self-Assessment Checklist for Risk Management serve only as guides and should not be construed as implying any liability. Additionally, the filled examples included in the Code of Practice are intended to provide illustrative guidance and should not be taken as a complete representation of an organisation's specific circumstances or responsibilities and obligations of Employers, Principals as well as self-employed persons under the law.

Should there be any further clarification, please contact SHENA through the **General Enquiries** section on the SHENA website at www.shena.gov.bn or contact the SHENA office at **+673 238 2000** or **+673 272 2200** during office hours.

END