



اوتوريتي كڤسائن كسلامتن
كصحتن دان عالم سكتير
Safety, Health and Environment
National Authority

NOTE TO INDUSTRY (NTI)

TOPIC WSH OFFICERS REGISTRATION RENEWAL REMINDER				Reference Number 2024/NTI/05
Approved by: Acting Director of Compliance & International Division	Endorsed by: Acting Interim CEO	Issue date: 25 April 2024	Expiry date: None	Revision No: 0

Purpose: This Note to Industry (NTI) serves as a notice to inform all relevant stakeholders to promptly submit renewal applications for WSH Officers.

The Safety, Health and Environment National Authority (SHENA) would like to remind all registered WSH Officers to submit their renewal applications at least **three (3) months before** the expiry date.

This NTI is also to further inform that the **Conditional Approval for the renewal of WSH Officer Registration (as referred to in the Note to Industry (NTI) 2023/NTI/12: Requirements for renewal application for WSH Officers and WSH Co-Ordinators)** is no longer applicable. As part of the renewal process, WSH Officers must:

1. Fulfill all **Continuing Professional Development (CPD) hours**; and
2. Successfully pass the **examination on Brunei Darussalam Workplace Safety and Health Order, 2009** (Brunei Darussalam WSHO, 2009) organised by SHENA. Please note that WSH Officers must first attend the Brunei Darussalam WSHO, 2009 training course with SHENA's Approved Training Provider (ATP) [LINK](#).

WSH Officers can make RSVP for the examination which is regularly updated on SHENA website [LINK](#).

Should there be any further clarifications be required on this matter, please email your enquiries to wshapplication@shena.gov.bn or contact the SHENA Office general line at + 673 238 2000 / +673 272 2200 anytime during office hours.

END